

WEST NORTHUMBERLAND COMMUNITY BUILDINGS CONSORTIUM

MINUTES OF MANAGEMENT COMMITTEE HELD 6TH NOVEMBER 2013 AT HEXHAM COMMUNITY CENTRE

- 1 Present**
Mike Wood (Chair), Michael Elphick, Adrian Hinchcliffe, Norman Hooks, Pat Johnston, Georgia Shorrocks, Keith Robson, Liz Stewart. David Easby, Pam Pryor, Roly Taylor, Julia Plinston (CAN)
- 2 Apologies for Absence**
Margaret Weatherley.
- 3 Welcome to New Members.**
The following new members were welcomed to the meeting, Pamela Pryor (Riding Mill VH), Roly Taylor (Wall VH) and David Easby (Wall VH). The new members accepted to be observers at the Management Meeting with the expectation that they are elected to the Management Committee at the AGM to follow.
- 4 Approval of the Minutes of the Meeting held 19 September 2013.**
The minutes were approved.
- 5 Matters Arising from the Minutes**
There were none.
- 6 Portable Appliance Testing (PAT)**
The Secretary reported that testing had commenced and he had heard that afternoon that Malcolm Brodie had passed the on-line test and was able to commence testing. The Web site was now up to date with all the new PAT screens and information. Arrangements would need to be made for further on-the-job training for the other new volunteer testers. Two on-line 'certification tests' would have to be purchased.
- 7 Northumberland Energy Club**
A payment had been notified from LSI of £48.32 for the quarter ending 30 September 2013. Of this £4.18 was due to North Northumberland Community Buildings Consortium.
- 8 Web Site**
Michael Elphick reported a continuing use of the web site. He was preparing a draft policy on cookies and privacy. He said that he was prepared to continue managing the web site for another year.
- 9 Membership Update**
All the existing members had now paid their subscription for 2012/13.
- 10 Treasurers Report**
The Treasurer presented a statement produced from the BOSS accounting package. Liz confirmed that the accounts for the full year had been approved by Margaret Weatherley. The meeting approved the accounts which were to be presented at the AGM.
The treasurer also reported that Bellingham YEC and Catton Church had not paid for PAT testing for 2012/13. The Secretary agreed to pursue payment.
- 11 Thermal Imaging Camera**
The Secretary reported that he had made some further investigations following the discussion at the last Committee meeting. It does require far more effort to be put in to investigate the way in which this could operate and the costs involved. Before starting this process off he felt that there

should be a discussion at the AGM to see if members are interested and would use such a facility. It was agreed to have the discussion at the AGM.

12 PPL Response

The Secretary had sent a letter of complaint to PPL/PRS about the level of the tariff when many of our members only use music occasionally and that all Trustees and helpers give their time free as volunteers.

A response had been received from Peter Leathem the Chief Executive of PPL. His response says that our comments will be considered in conjunction with the survey results.

13 CAN AGM

Julia Plinston thanked members for a good turnout at the CAN AGM held the previous day.

14 Raising Funds On-Line

One member drew attention to a fund raising facility that is available on the internet. Certain of the big companies, such as Amazon, give a percentage of each purchase as a donation when purchases are made on line. It was agreed that details of this scheme should be circulated to all members.

15 Date, time and Location of the next Management Committee Meeting.

16 January 2014 commencing at 9.30am at Riding Mill Parish Hall.

Agreed as a correct record

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Date.....