

WEST NORTHUMBERLAND COMMUNITY BUILDINGS CONSORTIUM

MINUTES OF THE MANAGEMENT COMMITTEE HELD 21st OCTOBER 2014.

- 1 Present**
Roly Taylor, Michael Elphick, Adrian Hinchcliffe, Keith Robson, Liz Stewart, Mike Wood, Pam Pryor,
- 2 Apologies for Absence**
David Easby, Pat Johnston, Margaret Weatherly, Georgia Shorrocks.
Also from Volunteer PAT Testers Malcolm Brodie, Pat & Michael Stott, Alan Thompson.
- 4 Approval of the Minutes of the Management Committee Meeting held 01.09.14**
The minutes were approved.
- 5 Matters Arising from the Minutes**
Mike Wood reported that he had now completed the summary guide to the changes in PAT testing and it is to be circulated to the Volunteers.

The Secretary referred to a further incident where the Bouncy Castle Company had hired out a bouncy castle to a client to be used at a village hall without the Hall committee being aware of it.
- 6 Approval of the draft Annual Report**
The Secretary went through the report to give the committee the opportunity to question and challenge. The report was approved.
- 7 Approval of the Annual Accounts**
Liz Stewart went through the annual accounts for the twelve months to 30 September 2014 and answered members questions. The accounts were approved although it was noted that they were still subject to independent examination.
- 8 Northumberland Energy Club**
The Secretary reported that £95 commission had been received from LSI for the quarter ending 30.09.14. Of this amount £15 was due to the NNVHC.
- 9 Web Site**
Nothing to report.
- 10 Portable Appliance Testing**
It was reported that testing was now underway. Fifty members had asked to be part of the scheme in 2014/15.
- 11 Membership Update**
It was reported that six members had not paid their 2013/14 subscription. These would be contacted by the Secretary.
- 12 Members Training requirements**
The Secretary referred to the present position with the proposed training. Nominations were coming in from members and one course was already fully subscribed.
- 13 Date, time and Location of the next Management Committee Meeting.**
Proposed 9.30am on 21.01.15. Location to be confirmed.

Agreed as a correct record

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Date.....